

STANSTED PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON MONDAY 1<sup>st</sup> JULY 2024  
AT STANSTED VILLAGE HALL AT 8.00 PM

**PRESENT:** Cllr Daren Sefer Chairman  
Cllr Tom Brooker  
Cllr Kelly Curtis  
Cllr Peter Morris  
Cllr Greg Whittaker

Mr David Rice Clerk  
Two members of the public

**Item** *Action point*  
Minute no

**1 CHAIRMAN**

139 Cllr Sefer took the Chair.

**2 APOLOGIES**

140 Apologies were received from Cllr Tisson and Cllr Saunders.

**3 DECLARATIONS OF INTEREST**

141 There were no declarations of interest.

**4 MINUTES OF THE MEETING HELD ON 13<sup>th</sup> MAY 2024**

142 It was proposed by Cllr Sefer, seconded by Cllr Brooker that the minutes of the meeting held on 3<sup>rd</sup> June 2024 be signed as a true record.

**5 MATTERS ARISING**

143 There were no matters arising.

**6 COUNTY AND BOROUGH COUNCILLORS' REPORTS**

**The Chairman suspended the meeting to allow TMBC Cllr Betts update the Parish Council.**

Cllr Betts reported that air quality had been monitored at various sites across the borough and this was generally improving due to gradual increase in electric vehicles and improved lorry engine efficiency.

Over 1,000 unaccompanied children had migrated to the UK in the last year and they had been moved to local authorities in Kent.

The final version of the long-awaited local plan called 'Plan 2040' will be published later this year. This will set out, in broad terms, what can be built where between 2025 and 2040 and will take into consideration comments provided by communities. It was suggested that the Parish Council join up with other parishes to undertake a traffic census, the results of which, could be used to formally respond to any proposals under the plan.

The Chair thanked Cllr Betts and reconvened the meeting.

**7 CLIMATE ACTION PLAN – Action 1 – Plant more tree and maintain hedges**

144 The Chair invited Mr Whittaker to provide an update on the status of the tree and hedge planting project.

145 Mr Whittaker reported that progress was being made on the tree and hedge planting project and sufficient whips would be ordered, free of charge, from the Woodland Trust for approximately 80 metres of hedging and these would be delivered in October 2024.

**8 CLIMATE ACTION PLAN – Action 2 – Green infrastructure**

146 There was a discussion and various initiatives were considered although it was agreed that the installation of vehicle charging points at the village halls would not be considered at the current time.

*Clerk*

**9 CLIMATE ACTION PLAN – Action 3 – Upgrade to low energy internal LEDs**

147 It was agreed that low energy LED bulbs should be used wherever possible and that this policy would be rolled out across the parish buildings and infrastructure where appropriate.

148 It was agreed that those responsible for the maintenance of the village should be contacted to ensure that they would install low energy LEDs where possible.

**10 CLIMATE ACTION PLAN – Action 4 – Low wattage outdoor lighting**

149 It was agreed that the move to low wattage outdoor lighting should be rolled out across the parish.

**11 WAR MEMORIAL**

150 The Parish Council noted that that the repair to the damaged war memorial would be actioned following the quote received at a cost of £375 plus VAT. It was noted that a power-supply was required to complete the repair.

*Mr Whittaker*

**12 LONDON GOLF CLUB – “LONDON PROJECT”**

151 There was a discussion regarding the forthcoming planning application and it was noted that a further public consultation would be held in Stansted Village Hall on 25 July 2024.

**13 REPORT FROM THE SCHOOL SUB-COMMITTEE**

152 The Chairman invited Mr Sheldon to give an update to the Parish Council.

153 Mr Sheldon reported that the School Sub-Committee was working on a proposal for the installation of solar panels on the school building currently occupied by Grange Park; this would form part of the Parish Council’s Climate Action plan and would

lower the energy costs for the current occupants. There is a possibility that this could be part funded by a West Kent Rural Grant and the Clerk was requested to make an application for the grant. **Clerk**

154 The Chairman thanked Mr Sheldon for the update and requested that he report back to the Parish Council at the next meeting.

#### **14 MAINTENANCE OF LOCAL PATHS**

155 The Chair noted the list of local paths and stiles and in particular it was noted that footpath 211 by the Plaxdale Farm barns required cutting back of undergrowth.

#### **15 HIGHWAYS**

156 It was noted that progress had been made with the new road signs and that an example was now sited near the Four Seasons Caravan Park.

#### **13 PLANNING**

##### **a Applications**

157 (i) **The London Golf Club, Ash Manor, South Ash Road, Sevenoaks TN15 7EN**  
24/00948/PA – Request for Environmental Impact Assessment Opinion

The matter was discussed and, subsequent to the meeting, the Parish Council submitted some suggestions for the remit of the environmental impact assessment on the proposals by The London Golf Club.

##### **b Decisions**

158 (ii) There were no decisions to be considered at the time of the meeting.

##### **c Appeals**

159 (i) There were no new appeals at the time of the meeting.

##### **d Enforcement**

160 (i) There were no enforcement updates at the time of the meeting.

##### **e Other Planning matters**

161 There were no developments on other planning matters discussed at the time of the meeting.

#### **15 FINANCE – Appendix A**

- 162 **a** **Bank Balances**  
The bank balances as listed on Appendix A and as shown on the bank statements were noted.
- 163 **b** **To approve payments made since last meeting**  
Cllr Sefer proposed and Cllr Brooker seconded and it was agreed that the payments made since last meeting as Appendix A be approved.
- 164 **c** **Accounts for payment**  
Cllr Sefer proposed and Cllr Brooker seconded and it was agreed that the accounts for payment listed on Appendix A be approved.
- 165 **d** **Other Finance issues**  
There were no other matters to note at the time of the meeting.

## 16 **MANAGEMENT OF PARISH COUNCIL LAND AND PROPERTY**

- 166 **i** **Grange Park School**  
A visit by the School Sub-Committee had been arranged for 8 July to inspect the condition of the property.
- 167 **ii** **Recreation Field**  
There were no matters to note.
- 168 **iii** **Play park**  
There were no matters to note.
- 169 **iv** **Browne's Field**  
There were no matters to note.
- 170 **v** **Telephone box in Plaxdale Green Road**  
There were no matters to note.
- 171 **vi** **Maintenance and handyperson**  
Mr Morris suggested that a dog waste bin be installed near the near Fairseat Village Hall at a cost of £160 which was approved by Cllr Sefer and seconded by Cllr Brooker.
- 172 **vii** **Other issues**  
There were no issues to be discussed.

**17 VILLAGE HALLS**

**Stansted Village Hall**

173 i There were no issues to discuss.

**Fairseat Village Hall**

174 ii There were no issues to discuss.

**18 WILDLIFE CAMERAS & SIGNS**

175 It was noted that Cllr Brooker was hoping to progress the siting of the cameras but the instructions were not in English and various contacts were suggested who could help.

**19 REPORTS FROM MEETINGS ATTENDED BY THE COUNCILLORS/CLERK**

176 There were no reports provided to the meeting.

**20 EDITOR OF PARISH NOTES**

177 It was noted that at the time of the meeting no applications had been received for the post of new editor of the Parish Notes. It was agreed that a further advertisement be included in the July edition of the Parish Notes indicating that there was some flexibility with regards the future role of editing the Parish Notes.

**21 CORRESPONDENCE**

178 There was no correspondence to be reported.

**22 ANY OTHER BUSINESS**

179 There were no further issues to be discussed.

**PUBLIC SESSION**

There were no issues subject for discussion.

The Chair thanked everyone for attending and closed the meeting at 9.30 pm.

Signed .....Chairman

Dated.....

