

**Stansted Parish Council Meeting**  
**Monday 3<sup>rd</sup> June 2024 at 8 p.m. at Fairseat Village Hall**

NOTICE is hereby given that a Parish Council Meeting will be held on Monday 3<sup>rd</sup> June 2024 at 8 p.m.  
which meeting Members are hereby summoned to attend.

**AGENDA**

1. Apologies for absence
2. Declarations of interest
3. To agree Minutes of the Parish Council meeting held on 13<sup>th</sup> May 2024
4. Matters arising from the Minutes not elsewhere on the Agenda

**Suspension of meeting for County and Borough Councillors' Reports**

**5. Climate Action Plan**

**- Action 1: Update**

*"Plant more native trees on parish Council land. Re-instate and maintain hedges that might help local wildlife".*

**- Action 2: Update**

*"Introduce green infrastructure such as vehicle charging points in Stansted Village hall car-park."*

**- Action 3: For consideration**

*"Upgrade any lightning to low energy LEDs where possible."*

**6. Damage to War Memorial**

**7. London Golf Club – "London Project"**

**8. Report from the School Sub-Committee**

**9. Maintenance of local paths**

**10. Highways**

- a. Wrotham Heath, Lorry Park - update
- b. Traffic Plan, Highway Improvement Plan
- c. Other Highways issues – gates for Fairseat

**11. Planning**

**a. Applications**

None at the time of setting the agenda.

**b. Decisions**

None at the time of setting the agenda.

**c. Appeals**

No appeals at the time of setting the agenda.

#### **d. Enforcement**

No enforcements at the time of setting the agenda.

#### **e. Other Planning matters**

- Goodman's Farm
- Stansted Lodge Farm Buildings – Oak View Barn, Treetops and Highcroft
- Lucy's Barn
- Oaktree Farm- tree preservation order

### **12. Finance - Appendix A**

- a. Bank balances
- b. To approve payments made since last meeting
- c. Accounts for payment
- d. Accounts for 2023-2024
- e. Internal Auditor's Report
- f. External Audit Annual Return Governance Statement
- g. External Audit Statement of Accounts
- h. Other Finance issues

### **13. Management of Parish Council land and property**

- i School
- ii Recreation field
- iii Play park
- iv Browne's Field
- v Telephone box in Plaxdale Green Road
- vi General Parish maintenance (Peter Morris)
- vii Other issues

### **14. Village Halls**

- i Stansted Village Hall – key for car park barrier
- ii Fairseat Village Hall

### **15. Wildlife cameras and signs**

### **16. Reports from meetings attended by councillors / clerk**

### **17. Editor of Parish Notes**

### **18. Correspondence**

### **19. Any other business at the Chairman's discretion.**

### **20. Date of next meeting – Monday 1<sup>st</sup> July 2024**

